



ASSOCIATION OF CHRISTIAN ALCOHOL & DRUG COUNSELORS INSTITUTE
P.O. Box 8604, Redlands CA 92375
(877) 478-5756 • Fax: (866) 862-6805
Email: acadc@acadc.org • Website: www.acadc.org

APPLICATION FOR ADMISSION

SECTION 1. Please print your information clearly.

First Name

Middle Name

Last Name

Address (Number, Street, Apt, or Suite No.)

City

State

Zip Code

Telephone Number (including Area Code)

Work Number (including Area Code)

E-mail Address

Social Security Number

Date of Birth (Month-Day-Year)

Male Female

DO YOU HAVE TO REGISTER AS A 290 OFFENDER? Yes No

HAVE YOU EVER HAD AN AOD CERTIFICATION REVOKED OR SUSPENDED?
Yes [] No [] (If yes please explain on back side of this page)

SECTION 2. *(Please check the program(s) or course(s) for which you are registering):*

CREDENTIAL PROGRAMS AND TUITION FEES

- CSAC I Entrance Inventory** - Certified Substance Abuse Counselor CSAC I Designation - Exam Fee: \$330 (Includes fee for California Department of Alcohol and Drug program registration - ACADC Membership - Test Booklet and CSAC I Certificate)
- CSAC II** - Verification of 160 hours of Direct Supervision and 2080 hours of Field Experience - Fee: \$330
- Certified Drug, Alcohol & Addictions Counselor Certification (CDAAC)** - 155 classroom hours required for state certification - Tuition \$1540
- Certified Drug, Alcohol & Addictions Counselor Certification (CDAAC)** (applicants with transcripts meeting requirements) - Tuition \$1020
- Reciprocity from another in-state certifying organization** - \$330
- Reciprocity from an out-of-state Certification** - \$330
- Combination CSAC I, CSAC II, CDAAC and RAS** - Tuition & Fees: \$2200 (CSAC I, II, and CDAAC required for State certification through the Department of Alcohol and Drug Programs (Requires the CSAC I & II and taking of the RAS Exam if a Dual CDAAC / RAS Certification is desired - Students are responsible for all fees pertaining to taking the state exam)
- Dual Bachelor Degree and CDAAC Certification Program** - A savings of \$500 over doing these separately - Tuition: \$2900
- CDAAC II** - Advanced Professional Certification requiring 350 hours of training - Tuition: \$995
- Master level MDAAC** – (Requires a professional or ministry degree and a written paper comparing and contrasting TAP 21 and Faith Based Counselor Competencies) – Certification Fee: \$330
- Continuing Education Course:**
Course Fee: \$30 for 3 CEUs Course name or topic
- Certified Clinical Supervisor (CCS) - Requirements:**
 - Bachelors Degree in Counseling or a related field
 - Meet all CDAAC requirements
 - Provide documentation of five (5) years (10,000 hours) of counseling experience as an AODA Counselor, Pastor, or minister.
 - Verification of two (2) years (4,000 hours) of supervisory experience in counseling, or ministry. These two (2) years may be included in the five (5) years of counseling experience and must include the provision of 200 contact hours of face-to-face clinical supervision.
 - Verification of thirty (30) hours of training including training in the following areas:
 - Assessment / Evaluation
 - Counselor Development
 - Management / Administration
 - Professional Responsibilities

- Submission of three (3) references from individuals familiar with the applicant's work as a clinical supervisor, one of whom must have supervised the candidate's clinical supervision.
- Passing of an examination that has been approved by the Association of Christian Alcohol & Drug Counselors.
- Submit the \$330 certification fee

Board Certified Drug, Alcohol & Addictions Counselor – (Requires a Bachelor of Ministry Degree or higher, a written work discussing TAP 21, Faith Based Counselor Competencies, and the Sufficiency of Scripture for Faith Based Addiction Counselors. An oral interview is also required) – Certification Fee: \$330

Transcript Review - \$30

ACADC Institute College of Addiction Studies Charter and Administrator Certification
Charter Fee: \$500 / Annual fee: \$200

ACADC Institute CEU Provider - Annual Fee: \$75

RELATED CERTIFICATIONS

Anger Management Instructor - One day workshop - Tuition: \$330

Domestic Violence Prevention Instructor – One day workshop - Tuition:\$330

Christian Marriage & Family Counselor Certification - \$995

Parenting Instructor - One day workshop - Tuition: \$330

ACADC INSTITUTE COLLEGE OF ADDICTIONS STUDIES DEGREE PROGRAMS

Associate of Ministry Degree in Christian Drug, Alcohol & Addictions Counseling - Tuition: \$660

Bachelor of Ministry in Christian Drug, Alcohol & Addictions Counseling, - Tuition: \$1200

Master of Ministry in Drug, Alcohol & Addictions Counseling, M. Min. - Tuition: \$2500

Master of Divinity in Pastoral Counseling, M.Div. - Tuition: \$2500

Doctor of Ministry in Christian Counseling, D. Min. - Tuition: \$3500

Doctor of Divinity in Pastoral Counseling, D.Div - Tuition: \$3500

(Before we can accept your tuition fee and enroll you in a degree program, you must talk to an ACADC Education Counselor at (877) 478-5756 prior to mailing in this application form and tuition)

SECTION 3. FORMAL ACADEMIC EDUCATION. Provide information identifying where you attended school(s).

Name of Institution	Course(s) or Major	Degree/Units	Date Completed

SECTION 4. MAJOR EMPLOYMENT HISTORY.

Name of Employer or Facility	Job Title/Description	Dates(from/to)

SECTION 5. CHECKLIST: The following must be submitted with Application:

- Letter of Intent (a short autobiography and statement of why I wish to enroll).
- Sponsor letter of support, verifying active involvement, if applicable, in a recovery program.
- A letter of support from a colleague and/or Counselor verifying experience/interest in the field.
- Proof of high school graduation or GED, or transcripts from college if seeking transfer credit.
- Non-refundable Registration fee of \$330 (made payable to ACADC).

I understand that the certifications and degree programs for which I am hereby enrolling are granted under the authority of the Association of Christian Alcohol & Drug Counselors and will be subject to the Association's ethical standards described in it's code of conduct. I understand that upon completion of all program requirements, the certification or degree for which this application is made will be granted. I acknowledge that all tuition & fees paid go to the work of the Association of Christian Alcohol & Drug Counselors and are non-refundable. I understand that in addition to classroom attendance, it is my responsibility to know and meet all state requirements for certification. I agree to take no legal action against the Association of Christian Alcohol & Drug Counselors or any individual minister, counselor, educator or employee associated with the Association of Christian Alcohol & Drug Counselors.

Student's Signature: _____

Dated on the _____ day of the month of _____, 20_____.

I am including a check or money order made payable to ACADC in the amount of: \$_____ Please consult above checklist for your total tuition & fees.

Return Application and Section 5 checklist items to:

ACADC
P.O. Box 8604
Redlands, CA 92375